

Minutes
Brown County Soil & Water
Conservation District
1/2/19
SWCD Office- 5:00 pm

The meeting was brought to order at 4:58 pm by chair Laura Young. Those in attendance were as follows: Scott Stephenson, Charlie Shaw, Cara Bergschneider, Laura Young, Allison Shoaf, Courtney McGuckin, and Al Weber.

Allison added "Signing Minutes" to agenda.

Charlie made a motion to accept the December minutes. Scott seconded. Motion passed.

December financial claims have not been received. Al made a motion to accept December Statements. Charlie seconded. Motion passed.

Old Business:

CWI: All allotted money has been distributed or allocated. The SWCDs will continue to provide technical assistance for the grant and accept applications on standby.

Annual Plan of Work: The APoW lists many annual requirements for the board to review that will be taken care of at today's meeting.

2019 IASWCD Annual Conference: Allison and Supervisor Amanda will be attending the conference which is being held on Jan. 14th & 15th. Al will attend the delegate meeting with Amanda.

Sexual Harassment Training: Nathan Stoelting will be coming to the February meeting to present a video for required training.

2019 BCSWCD Annual Meeting: The room and speaker have been secured. Brad Smith from the Nature Conservancy will be speaking on reviving Indiana's rivers. The menu will be the same as last year; board members will supply soups and Laura will bake bread. Door prize ideas were discussed. The board would like to give a rain barrel away again. Al made a motion to buy 20 rain barrels with the intention of using one at the meeting. Scott seconded. Motion passed.

New Business:

Signing Minutes: The board will begin signing the previous month's meetings at each meeting upon approval.

NRCS: EQIP applications have closed. There are 12 applications for Brown County. Cara will be attending the National No-Till Conference 1/9-1/11 in Indy. The Indiana Small Farms Conference is taking place 2/28-3/2 at the Hendricks County Fairgrounds. Topics will include mushroom cultivation and holistic orcharding. The Farm Service Agency is affected by the government shutdown, and Cara will keep us informed if this will affect program deadlines.

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Policies and Internal Controls: The board reviewed their Policies and Internal Controls per the State Board of Accounts annual requirement. Any items pertaining to “staff” were verified to now include contract employees.

BCSWCD Inventory: Capital assets will be reported at original, not depreciated, value. A line will be added to clarify this in the Policies and Internal Controls documents.

Designation of Depository: Al made a motion to continue to deposit into People’s State Bank. Charlie seconded. Motion passed.

2019 Mini Grants: All applicants have been notified. The first payment was made for one project.

Manager’s Updates: “I attended a PSS workday and SWCD Financial Workshop in December. I’ve been busy with PSS work since EQIP applications were due Dec. 21st. Also, January is shaping up to be a busy month: My first Indiana Watershed Leadership Academy (IWLA) class takes place on the 9th; Annual Conference the 13th-15th; vacation from the 18th-22nd, and finally the Ag Day Breakfast on the 26th! In between those times I will be focusing on the AFR and all other end of year reporting.”

Educator’s Updates: “The winter newsletter has been finished and was mailed out before Christmas. I have updated the website for 2019 meetings. I have created a new informational brochure about BCSWCD and am working to get that printed. The mini grant handouts I created came in and turned out good. Allison and I will be working on getting door prizes together for the annual meeting. I am continuing to work on the Conservation Practices booklet.”

PSS/CRP Agreement: The second quarter payment came in at an incorrect amount. Allison is waiting to hear how this should be fixed.

Rule 5: No update.

Meeting adjourned at 6:42 pm. Motion was made by Charlie, and seconded by Al. Motion passed.

Minutes taken and submitted by Courtney McGuckin.