

**Minutes**  
**Brown County Soil & Water**  
**Conservation District**  
**11/5/2020**  
**Nebo Ridge Trailhead - 1:00 pm**

The meeting was brought to order at 12:57 pm by chair Scott Stephenson. Those in attendance were as follows: Jim Allen, Courtney McGuckin, Amanda Perkins, Allison Shoaf, and Scott Stephenson.

Amanda made a motion to accept the October minutes. Jim seconded. Motion passed.

Jim made a motion to accept the October Financial Report and Claims. Amanda seconded. Motion passed.

**Old Business:**

Annual Plan of Work: The Educator's annual evaluation will take place between now and the beginning of December.

Mini Grants: Three of the 2020 mini grants are still in progress and need to be paid upon completion.

Temporary Supervisor: The State Soil Conservation Board approved Bonnie's temporary filling of the open board position.

**New Business:**

NRCS: No update.

Nominees for Supervisor Election: The board is still looking for someone to fill the elected supervisor position. Allison will send in Bonnie's name for now to meet IASWCD's deadline. Scott will draft a callout letter to be sent out to our email subscribers. Amanda made a motion for Bonnie's name to be submitted for the elected position. Jim seconded. Motion passed.

District Manager Resignation: Allison sent a letter of resignation to the SWCD board and county HR office. Her last day will be Dec. 4th. The new hire will tentatively start Nov. 30th to train with Allison for a week.

2021 BCSWCD Annual Meeting Date: The annual meeting date is tentatively set for March 24th.

2021 IASWCD Annual Conference: The annual conference is being held virtually Jan. 11-13. Allison will register most of our board members for the event as well as Courtney.

FoLM Watershed Plan Update: No update.

Manager's Updates: "I have notified all groups/boards I work closely with that I will be leaving. Our youth paddling workshop went really well and I think it's something we could continue to offer. I've been spending a lot of time working with mini grant applicants. The IASWCD has been putting out several lunch n learn trainings. These are recorded and I think will be a great resource for my

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replacement. I've been working on several training documents, 2021 annual plan of work, and videos explaining financial tasks."

Educator's Updates: "My presentation with the Outdoor Adventure Series went well. Kids always enjoy playing in creeks! The fall newsletter was sent out in the middle of October. 4th Grade Field Day is going well. The last week is Nov. 9th. BCNWP is looking for interested people to join their board. We have sent out letters to our members sharing that there will be open board positions."

Rule 5: No update.

Meeting adjourned at 1:56 pm. Motion was made by Amanda and seconded by Jim. Motion passed.

Minutes taken and submitted by Courtney McGuckin.